# Melbourne's Mower Centre & The RedShed Privacy Policy:

Melbourne's Mower Centre & The RedShed are committed to the Australian privacy legislation in the way we collect, use, secure and disclose personal information.

### The information we collect

We lawfully collect personal information that is necessary for our business to function. The information we collect and hold will depend upon the products and services you request from us and may include:

- Information you provide us when you purchase goods or services. This information will include your name, address and contact details.
- Information derived from communications between us and you.
- The use of the facilities and services available through our website will determine the amount and type of information we collect.
- The only personal information we collect when you use our website is what you tell us about yourself, for example, by completing an online form when you request product information, or when you send us email we will record your mail address.

#### How we use your information

We use the information we collect for the purpose disclosed at the time of collection or otherwise as set out in this Privacy Policy. We will not use your personal information for any other purpose without first seeking your consent, unless authorized or required by law. We will only use and disclose your personal information:

- To establish and maintain your relationship as a customer of Melbourne's Mower Centre & The RedShed
- To provide the products and services you have requested from Melbourne's Mower Centre & The RedShed
- To administer and manage those products and services
- To answer your enquiries
- For special offers relating to your purchase
- For product notices or recalls

If you at any time receive any communication from Melbourne's Mower Centre & The RedShed which you would not like to receive, please contact us and we will remove your name from our mailing list.

#### Access to your personal information

In most cases, you can gain access to the personal information that Melbourne's Mower Centre & The RedShed holds about you, subject to some exceptions allowed by law. If you would like to check or amend your contact details, please contact us. We will deal with all requests for access to personal information as quickly as possible.

#### **Security**

Melbourne's Mower Centre & The RedShed will take all reasonable steps to secure any personal information which we hold and we aim to keep this information accurate and up to date. Personal information is stored securely at our Head Office and Stores. The Internet is not always a secure method of transmitting data, however Melbourne's Mower Centre & The RedShed have a HTTPS secured website and we use a trusted site EWAY for processing your orders, data you provide to us is always encrypted before transfer over the internet. We will not be responsible for the theft of data over the Internet but will do everything possible to ensure a safe transaction. Please use a secure internet connection for financial transactions with Melbourne's Mower Centre & The RedShed.

## **Changes to this Privacy Policy**

It may be necessary for us to review and revise our Privacy Policy from time to time. An amended version will be posted on our website at <a href="https://www.melbournesmowercentre.com.au/">https://www.melbournesmowercentre.com.au/</a>. We suggest that you visit our website regularly to keep up to date with any changes.

## **Contact Us**

If you would like any further information, or have any queries, problems or complaints in relation to this Privacy Policy or our information handling practices in general, please contact us on 1300 136 572.